



October 14, 2019 ♦ 7:00 p.m.  
 Wattsburg Area Elementary School

**AGENDA**

**I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
 

<input type="checkbox"/> Mr. Eric Duda	<input type="checkbox"/> Dr. Bill Hallock	<input type="checkbox"/> Mr. Josh Paris
<input type="checkbox"/> Mrs. Julie Piekiewicz	<input type="checkbox"/> Mr. Marty Pushchak	<input type="checkbox"/> Mrs. Brenda Sandberg
<input type="checkbox"/> Mr. Aaron Snippert	<input type="checkbox"/> Mrs. Amanda Thayer-Zacks	<input type="checkbox"/> Dr. Andy Pushchak

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
  - 1. Danny Carter
- C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.

**IV. Superintendent’s Report – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - General Fund: \$7,900,721.64
  - Capital Projects: \$1,652.42
  - Cafeteria Report:
- B. Bills
  - Exhibit A1 Checks Already Written: \$42,026.56
  - Exhibit A2 Checks Already Written:
  - Exhibit A3 General Fund Bills:
  - Exhibit B1 Cafeteria Checks Already Written:
  - Exhibit B2 Cafeteria Bills:
  - Exhibit C Capital Project Fund Bills:
  - Exhibit D SHS Activity Fund Report:

**VI. Legal Advisement – Dr. Andy Pushchak**

- LA – 1 (I) Intergovernmental Cooperation Agreement
  - To approve the Intergovernmental Cooperation Agreement between Erie County Land Bank and Wattsburg Area School District as outlined.

**VII. Finance – Mr. Marty Pushchak**

**VIII. Building and Grounds – Mr. Aaron Snippet**

**B – 1 (I) Agreement between Owner and Architect**

- To approve the Standard Form of Agreement Between Wattsburg Area School District and HHSDR Inc. for the Wattsburg Elementary Center – Adult Toilet Room Improvements as outlined.

**B – 2 (I) Utilization of School Facilities**

- To approve the following use of facility requests:
  - Elementary center gymnasium by the Seneca Soccer Club on Thursdays in October 2019 and November 7, 2019, 5:45 – 8:00 p.m. for 5th & 6th Grade Boys' Indoor Soccer practice at no cost to the requestor.
  - Elementary center gymnasium by the Seneca Soccer Club on Saturdays February 29, 2020 through May 2, 2020 from 8:00 a.m. – 8:00 p.m. for Elementary Spring Soccer Club Sessions at no cost to the requestor.
  - Seneca High School auditorium and cafeteria dining room by Shining Stars Special Needs on Saturday, April 25, 2020, 3:00 – 8:30 PM for the Shining Stars Special Needs Pageant at an estimated cost of \$537.49.

**IX. Personnel – Mrs. Brenda Sandberg**

**P – 1 (I) Kelly Substitute Additions**

- To approve the additions to the Kelly Educational Staffing Substitute List as outlined.

Dan Albaugh	Kimberly Chase	Amy Franklin-Craft	Susan Robinson - RN
Morghen Bartholomew	Shannon Cunningham	Rhonda Kaltenbaugh	Annette Utegg
Elizabeth Bille	Brent Fallon	Caitlin Ostrowski	

**P – 2 (I) Service Substitute Additions**

- To approve Rebecca Peterson (retro to October 1<sup>st</sup>) and Kody Seymour (retro to October 7<sup>th</sup>) as additions to the Service Substitute List for 2019-2020.

**P – 3 (I) Resignation**

- To accept the resignation of Carolyn Greenawalt, custodian effective October 2, 2019.

**P – 4 (I) Leave Request**

- To approve a Leave of Absence for Karly Long utilizing sick/personal days and Family Medical Leave of Absence anticipated April 22, 2020 through June 5, 2020.

**P – 5 (I) Appointments**

- To approve the following appointments\*:
  - Robert Englert as Assistant Principal at Seneca High School effective October 30, 2019 and the agreement between Mr. Englert and Wattsburg Area School District effective October 30, 2019.
  - Michael Rimdzius as LT Substitute – SHS anticipated September 30, 2019 through June 5, 2019 at Master's Step 1.
  - Meckenzie Jones as Custodian, Level II, Class B, 6.50 hours/day, 210 days/year effective October 22, 2019.
  - Taylor Campbell as Special Education Aide, Class B, 7 hours/day 180 days/year effective TBD.
  - Christine Fry as Custodian, Class B, 7 hours/day, 205 days/year effective October 22, 2019.

*\*pro-rated for the 2019-2020 school year*

P – 6 (I) Conference Requests

- To approve the following conference requests
  - Mary Beth Hengelbrok to attend CS Academy Fall Workshop October 21 and November 4, 2019 in Edinboro, PA at an estimated cost of #338.20. Funds from Instructional Travel and Substitute accounts.
  - Erica Young, Laura Vogel and Julie O'Donnell to attend CDT Updates on October 4, 2019 in Edinboro, PA at an estimated cost of \$477.30. Funds from Professional Development.
  - Michelle Pissano and Brittany Smiley to attending the Ins and Outs of Progress Monitoring on October 30, 2019 in Edinboro, PA at an estimated cost of \$266. Funds from Special Education.
  - Michelle Pissano and Brittany Smiley to attend Getting on Track to Read by Grade 2 on November 19, 2019 in Edinboro at an estimated cost of \$26.10. Funds from Special Education.
  - Jennifer Malec to attend CS for All PA K-8 Integrated Model on October 10, 2019 and February 10-11 and May 12, 2020 in Pittsburgh, PA. Funds covered by Grant.
  - Tim Schweitzer, Mike Grove, Paul Semrau, and MaryBeth Hengelbrok to attend Mid-Atlantic Science Olympiad Coaches Clinic on November 2, 2019 in State College, PA at an estimated cost of \$778.36. Funds from Professional Development.
  - Paul Semrau to attend Intro to Arduino on November 20, 2019 in Edinboro, PA at an estimated cost of \$159.10. Funds from Instructional Travel and substitute accounts.
  - Vicki Bendig to attend PSABO Annual Conference March 17-20, 2019 in Pittsburgh, PA at an estimated cost of \$1,181.00. Funds from BA Conferences.
  - Jeff Gifford to attend Turf and Ornamentals Conference of Northwest Pennsylvania on January 7, 2020 in Meadville, PA at an estimated cost of \$ 118.36. Funds from Maintenance.
  - Vicki Bendig to attend Orientation to School Food Services Operations on October 23-24, 2019 in Harrisburg, PA at an estimated cost of \$628.44. Fund from BA Conferences.

P – 7 (I) Act 93 Agreement

- To approve the Act 93 Agreement with Jessica Mathis for 2019 through 2024.

P – 8 (I) Appointment of School Physician

- To approve the School Physician as Saint Vincent Medical Group at the rate of \$15.00 per physical exam effective January 1, 2020 through December 31, 2020.

P – 9 (I) Appointment of School Dentist

- To approve Dr. Richard Brozewicz, DDS, as the school Dentist for the 2019-2020 school year at the rate of \$5.00 per exam.

X. **Policy – Mrs. Julie Pikiewicz**

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (I) Homebound Instruction

- To approve homebound instruction for a 9<sup>th</sup> Grade student anticipated September 16, 2019 through December 16, 2019.

C – 2 (I) EL Education Curriculum

- To approve the implementation of the EL Education curriculum and associated supplemental materials for grades 4-6 and the selective implementation for grades 7-8.

**XII. Technology – Mr. Josh Paris**

**XIII. Transportation – Mr. Eric Duda**

**T – 1 (I) Transportation Requests**

- To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
AFJROTC	Friday, October 25, 2019	Gannon University	TBD	AFJROTC
Grade 8	Friday, October 25, 2019	Erie Maritime Museum Wendy's	\$933.33	Student Body Account Substitute Account
Grade 10-12 Forensics/A&P	Friday, October 25, 2019	Edinboro Reeder Hall	\$766.00	Student Activities
Marching Band	Saturday, October 26, 2019	Collegiate Academy	\$800.00	TBD
Grade 9	Friday, November 1, 2019	Erie County Tech School	\$450.00	Student Activities
Grades 10-11	Friday, November 1, 2019	Penn State Behrend	TBD	Student Activities
National Honor Society	Friday, November 22, 2019	Pleasant Ridge Manor	\$250.00	Student Activities
AFJROTC	Thursday, December 12, 2019	Carnegie Science	TBD	AFJROTC

**XIV. Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

**AE – 1 (I) Volunteer List**

- To approve the additions to the WASD Volunteer List as outlined.
 

Elizabeth Bille	Amber Kinney	Miranda Melquist	Deborah Will
Abigail Gilmore	Andrew Lenko	Jennifer Potter-Groves	
Gennie Humes	Aubrey Loranger	Carlo Randazzo	
Felicia Kerecman	Sally McKenney	Jessica Vallimont	

**AE – 2 (I) Athletic Resignation**

- To accept the resignation of Tim Malinowski as weightlifting coach effective October 3, 2019

**XV. Miscellaneous**

**M – 1 (I) Surplus Items**

- To declare items as surplus as outlined.

**XVI. Erie County Technical School – Dr. Bill Hallock**

**XVII. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

**XVIII. Board Correspondence and Dialogue**

**XIX. Adjournment**